

Hello JC Schools Team,

First and foremost, we want to thank each of you for everything you are undertaking to help prepare for our upcoming district closure. The role our district serves for our community cannot be understated. There will be many who struggle with uncertainties in the coming weeks, and we sincerely appreciate your continued efforts to support student success.

District leaders have provided a framework of expectations for staff to ensure continuity of learning during the week of March 30th - April 3rd. These expectations will suffice in the short-term, but if a longer closure becomes necessary, we will likely provide adapted expectations for staff.

Expectations for all staff will include:

- Continued efforts to facilitate learning, promote student success, and maintain district operations;
- Perform work, including on-site if needed, as directed by your immediate supervisor;
- Availability to communicate as needed and respond to emails and phone calls Monday-Friday.
- District data governance practices and procedures will continue to apply throughout the closure. Please be mindful of protecting student data and abiding copyright laws.

[EXPECTATIONS FOR SPECIFIC STAFF GROUPS SHOULD BE VIEWED HERE](#)

Please continue to monitor your emails throughout the extended closure. As updates are made, we will utilize email and text messages to get information to you.

We appreciate everything you are doing to be supportive of our students and families (and *each other*) during this time. Thank you for your continued dedication to the important work we all do to provide resources and support for our students to be successful!